SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE SILPHILI

GOVERNMENT COLLEGE SILPHILI, POST-SILPHILI, DIST-SURAJPUR
CHHATTISGARH
497226
govtcollegesilphili.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government College Silphili, District- Surajpur Chattishgarh is an undergraduate college. The College has been established by order of Chattishgarh Government on 25.07.2009 offering U.G. programmes in B.A., B.Sc. and B.Com. College is parmanently affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur.

Silphili is a small village in Surajpur block of Surajpur district. It is 25 k.m. away from district headquarter Surajpur and 15 k.m. away from divisional headquarter Ambikapur. Silphili is well connected by Rail and road. The railway station is Known as Kamalpur Gram is just behind our college campus. Railway route is Anuppur-Ambikapur branch line. The college is situated on N.H.-43 in the valley of Pilkha hill. The college is situated between railway track and N.H.

In opening year there were 81 students in the college. The college was started in Government Higher Secondary School Silphili in 2009 and shifted to its own building on 15 August 2014. In 2019 proposal for PG classes in Hindi, Geography, and Chemistry has been sent to the government. At present there are 361 students in the college.

The college is situated in the tribal belt and majority of students come from tribal and other backward classes. Pando tribe in habits inhabitated in this area. **This tribe has been adopted by our first president Bharat Ratan Dr. Rajendra Prasad.** A part of our campus is situated in Pandonagar Panchayat area. There is a **President House** in Pandonagar where our first President Dr. Rajendra Prasad has stayed one night. President House is built in his honour.

Though it is a small and newly established college as compared to bigger colleges of the cities,but in its role of an institution of higher education over the years it has strived to impart value based education and for all round development to its students. It has tried to evolve and maintain healthy traditions and practices among students in order to ensure the physical, intellectual and moral growth of young generation. **It is our firm belief that the real aim of education is to prepare every student as a decent human being capable of leading a virtuous and meaningful life.**

Vision

The institution is committed to provide value based education to the students of depressed socio economic class in particular and to the young generation in general. Through quality education we are committed to promote work ethics and qualities such as leadership, love, compassion and sense of responsibility among students. Institution is committed to transform the students into responsible citizens committed to nation and society.

Mission

1. To grow into an excellent institution of higher education.
2. To provide stimulating and learner friendly and excellent educational environment to the students.
3. To empower the students from diversified background of this region by providing them holistic

education with scientific temper and logical thinking and to make them socially committed and compassionate individuals.

4. To achieve integrity through excellence in teaching and learning.
5. To involve students in community service and promote responsible leadership qualities in them.
6. To promote environmental consciousness and aware to cultural heritage, social, spiritual and human values.
7. Introduction of seminars, small projects, quiz and quest for students.
8. To promote inter disciplinary studies and research.
9. Placement of students in state and central government services, public sector undertakings and private sectors etc.
10. To make students able to stand at par in the national and international context through dissemination of knowledge, new ideas and concepts.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is situated on National Highway 43.
- Kamalpur Railway Station is just behind the College. College has its own building which is sufficient for teaching learning process.
- There is 14.6 acres area of college campus. Campus is surrounded by boundary wall.
- Entire campus is green with natural flora.
- 90 percent teaching posts are filled and the student-teacher ratio is very positive.

Institutional Weakness

- At present only U.G. programmes are running.
- Catch up area is very small.
- There is limited programmes and subject taught in the college.
- Due to rural background there is very limited scope for self finance courses.
- 15 km from here there are two P.G. Colleges with more programmes and subjects so many students go there for higher studies.
- It facilities are limited.

Institutional Opportunity

- College has a well developed campus in near future we will be able to open new job oriented courses.
- There is opportunity for upliftment of Tribal and other economically weaker sections of society.
- Number of girls is always high in this college so specific courses for girls can be introduced.
- There is composite culture of Bangla refugees, Pando and other tribes and other local inhabitants.
- The college has important role to preserve and protect the cultural heritage of above specific societies.

Institutional Challenge

- The college catch up area is very small.
- Student strength is not satisfactory.
- Due to less number of students it is difficult to open new courses.
- There is no sanctioned post of librarian, sport officer, guard and sweeper so the concerned works are performed by the staff members and part time employees.
- Due to lack of funds there is not enough computer sets in the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government College Silphili is an affiliated college to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur. The institution imparts under graduate programmes in Art, Science and Commerce- B.A., B.Sc. and B.Com. In the arts there are 5 subjects excluding the compulsory subjects of Hindi Language, English Language and Environmental Studies and Human Rights. In Science, there are three subjects Chemistry, Botany and Zoology excluding compulsory subjects of Hindi Language, English Language and Environmental Study and Human Rights. In Commerce there are three groups Accounting, Management and Economics with 18 subjects excluding compulsory subject same like Arts and Science. The curriculum is designed by the affiliating university under the direction of UGC. The university modifies and alters a particular curriculum as and when required in consultation with the state coordination committee. In the Board of Studies of University our learned faculty members are honorable members. They have important role in designing the curriculum.

The College ensures effective curriculum delivery through a well planned and documented process. At the beginning of the session an academic calendar is provided by the department of higher education of Chhattisgarh government. Academic calendar is circulated among the faculties and students.

Every faculty member prepares a teaching plan to complete the curriculum according to academic calendar. For the effective curriculum delivery, teachers use participative, problem solving and student-centric learning methods. Faculty member are encouraged to participate in orientation and refresher courses and faculty development programs to upgrade their teaching skills for effective delivery of curriculum.

In this college there is old annual system of examination and there is no weightage of internal assessment. In spite of this continue internal evaluation is going on in the college Unit tests are organized by the faculty member quarterly and half yearly examination are conducted. By this process we can identify advanced learners and slow learns. Special classes are organized for slow learners. Advance learners are encouraged for the best performance in the annual examination.

Towards the end of every academic year, IQAC collects feedback on course, program & teaching from all the stakeholders and after analysis and takes necessary action for further improvement.

Teaching-learning and Evaluation

It is a government college. Students are admitted into various courses strictly on the basis of merit and according to rules prescribed by the state government and the affiliating university. Reservation rules are strictly followed as directed by the state government. In the beginning of the session academic calendar is prepared and strictly followed by faculty members. At the beginning of the session a workshop is organized for

first year students in Faculty of Science, Arts and Commerce. In this workshop pattern of exam and syllabus is explained to new comers. Unit tests are conducted and quarterly and half yearly exams are conducted to know the performance of the students. By this process Advance Learners and Slow Learners are identified. Special coaching and tutorials are offered to slow learners after regular class.

As for teaching methodology, the class room serves as an effective platform for both the teachers and the students. In addition group discussion, preparation of the project report are some of the ways increasingly being adhered to by the teachers.

It is a newly formed college in tribal and rural area so there is limited use of ICT. We have one LCD projector and one overhead projector which are used by our faculty members. In matters of recruitment the college has no role as it is a government college and recruitment is conducted by State Government through State Public Service Commission.

In this college there is old annual system of examination and there is no weightage of internal assessment yet we have a well planned system of internal evaluation.

Teacher and students are well aware of the stated programme and course outcomes offered by our college. Regularly IQAC evaluates programme outcomes and course outcomes. Average pass percentage of the students of our college is excellent. Students are satisfied with the teaching and learning process of the college. Therefore students of this area prefer this institution for higher education. Students of cities are attracted by our teaching learning process and are eager for admission in this institution. Some students from other district are admitted in the college.

Research, Innovations and Extension

At the front of research college is not in good position. It is an undergraduate college. Principal and one faculty member have doctorate and two faculty members are M.Phil. There is no adequate facility for research in the institution. Still our faculty members publish their research papers, participate in seminars and conferences and present paper there. Faculty members are encouraged to participate in seminars, conferences and workshops. At presents two faculty members are granted permission by the state government for Ph.D. In future we are planning for major research project on political and social culture of the Pando tribe, adopted child of our first president Dr. Rajendra Prasad.

In the college there is one NSS unit and one Red Cross unit. Both units are engaged in extension activities. Our dedicated members of NSS have over the years carried out an ambitious plantation work in the college campus and turn it into a lush green area. Through NSS camp the unit has successfully completed community development works in some nearby villages like cleaning of ponds, plantation, Nashamukti. They have also engaged themselves in constructive works like awareness campaigns- Adult Literacy, Health and Hygiene and Environmental Awareness etc. There is a Red Ribbon Club in the college which works for AIDS awareness. Various activities are organized by Red Ribbon Club such as essay writing, poster and painting and speech for AIDS awareness. College has adopted one nearby village under the scheme of Swaksha Bharat Abhiyan. Under SVEEP two students of the college one boy and one girl are appointed as Campus Ambassador. They works for political awareness and eradication of illiteracy and 100 percent participation of voters in the elections. In the year 2020-21 our students campaigned for COVID-19 awareness in nearby villages.

Our institution has collaboration with Government Rajeev Gandhi P.G. College, Ambikapur. We have signed

an MOU for faculty exchange and student exchange.

Infrastructure and Learning Resources

At present the college is endowed with sufficient physical infrastructure facilities to support the teaching learning process. Situated on the outskirts of the village and between national high way and railway line the college building is amply surrounded by trees, shrubs and herbs. It offers an ideal atmosphere for teaching and learning. There is 14.6 acres of campus area surrounded by boundary wall. College has sufficient building. The campus of the college is fully Wi-fi by BSNL TFT 100 Mbps connection. The college has library, lecture halls, common hall, sport ground and sports room. All lecture halls are well electrified and equipped with green chalk boards. The library is partially automated with KOHA Software. There are outdoor and indoor facilities for game available in the college. We have facilities for football, volleyball, cricket, kabbadi, kho-kho and athletics. There are facilities for badminton, chess and carom in the college.

As it is new college so there are no departmental libraries. There is only one central library having sufficient books according to strength of our college. It remains open from 10.30 to 5 pm daily. College has membership of Inflibnet. In our library periodical magazines are available for the preparation of competitive examinations.

At present the college has 9 lecture rooms and one seminar hall equipped with ICT facilities. There is one girl's common room, NSS room, NAAC room and laboratories of Geography, Chemistry, Zoology and Botany. A garden has been developed in front of main building.

Student Support and Progression

The college provides a variety of facilities to its students such as academic counseling, employment information and practical guidance for competitive examination so they may realize their full potential and achieve their ultimate goals in life. Carrier and Counseling cell works in tandem to discharge their additional duty.

The college website provides complete information regarding no. of faculties, non teaching staff, subjects taught, seats available in each program and admission schedule and rules etc.

Near about 50% students are benefitted by scholarship provided by the government. All the girls are benefitted by free ships. Capacity building initiatives are taken such as language and communication skills, health and hygiene, yoga and physical fitness. Every year various cultural and literary activities are held under the auspices of different committees formed for concerning purpose. This is a undergraduate college so maximum students leave the institution for higher studies. They go to University and PG colleges. At undergraduate level placement is nominal. Student Council is formed as per rules of state government to develop the leadership quality among the students. It provides an opportunity for every student to participate in decision making process of the college. Student Council participates in various activities of the institution. Every year various culture and literary activities are organized by the Institution and students actively participate in these activities.

Governance, Leadership and Management

It is a government college. The governance and management of the college is carried out as per the rules of

Chhattisgarh state government. Yet there is sufficient scope for monitoring it on the basis of common consent among the staff. Over all in charge of the institution is Principal entrusted with administrative, academic and financial powers. The mission of the college is carried out through continuous review and orientation of various departments and sections. In the meeting of staff Council the implementation of policies and plans of the institution are reviewed. Regular meetings of staff council are held to keep a strict vision on the functioning of the institution. Various committees are formed by the Principal. They are committed to report the progress of their work to the Principal. The principal delegates his powers to senior faculty members for proper execution of various activities such as admission, examination etc. We have adopted e-governance system in admission, examination and finance.

It is a government college so welfare measures for teaching and non teaching staffs are available as per the rules of state government. Faculty members participate in orientation and refresher courses organized by various Academic Staff Colleges of the country. As per government rules there is performance appraisal system for teaching and non-teaching staff. At the end of the session Confidential Report is fulfilled by the concerning staff. Principal remarks on their Confidential Report by 5 scale points. We receive financial grants from Government and our Janbhagidari Samiti. Disbursing power is in the hands of the Principal. Regular audit is conducted by the department of Higher Education and AG Raipur. Internal audit is also conducted by internal audit committee formed by the Principal.

IQAC is established in this college on 12 December 2013. The institution has a stated policy of quality education. IQAC tries its best to improve the quality of education. Regular meetings of IQAC are held. Recommendations of the IQAC are taken seriously and implemented. Feedback is taken from all the stakeholders by IQAC. The feedback is analyzed and necessary actions are taken by the IQAC.

Institutional Values and Best Practices

The institution endeavors to impart value based education. Institute is co-ed and number of girls is always more than boys in our college. We have proper arrangements for safety of girls. Institution is surrounded by boundary wall. There is separate common room for girls. In our curricular and co-curricular activities gender equality is promoted. Our classrooms are airy and spacious. We use power efficient equipments to save the energy. Campus is full of greenery and pollution free. We have a proper system of solid and liquid waste management. We conduct green audit and environmental audit. Our college is located in outer skirt of the village so environment is very healthy. We have banned the use of plastic in the campus. Every year we organize a program for plant sapling in the campus. We have a garden in front of our main building. Save the environment campaign is carried out by our NSS unit. We have a code of conduct for students, teaching and non teaching staff. There is an environment of tolerance and harmony in the institution. Every year we celebrate National and international commemorative days- such as Independence Day, Republic Day, International Yoga Day, human rights day, Environmental Day.

Various healthy practices are in practice in our college. The institution has given emphasis to community service. We have two best practices which are very useful for society. First of all we are engaged in preservation and protection of local cultural heritage. This place is unique in the context of culture. Major group of people are Bangla refugees of 1971. They brought with them there Bangla values and culture. Another major group of population is pando tribes with unique tribal culture. So we have decided to preserve and protect this cultural diversity. Another best practice of the institution is respect for manual labor. We teach our students on the principle of our father of nation Mahatma Gandhi for a healthy life. Every person must do some physical labour. We all students, faculty members and staff including principal engage in weekly program of Campus

cleaning. Our slogan is green campus-clean campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE SILPHILI
Address	Government College Silphili, Post-Silphili, Dist-Surajpur Chhattisgarh
City	SILPHILI
State	Chhattisgarh
Pin	497226
Website	govtcollegesilphili.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ramkumar Mishra	07775-111111	9926173173	-	govt.collegesilphili @gmail.com
IQAC / CIQA coordinator	Amit Singh Banafar	-	7869090897	-	banafarzoology@g mail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	25-07-2009

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	21-07-2017	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government College Silphili, Post-Silphili, Dist-Surajpur Chhattisgarh	Tribal	14.6	2903.72

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Science	36	Higher Secondary	English,Hindi	60	60
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	60	38
UG	BA,Arts	36	Higher Secondary	English,Hindi	100	64

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				10
Recruited	0	0	0	0	0	0	0	0	6	3	0	9
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	4	0	0	4
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	1	1	0	2
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	5	1	0	6

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	162	0	0	0	162
	Female	194	0	0	0	194
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	6	1	2	3
	Female	6	5	3	0
	Others	0	0	0	0
ST	Male	44	27	25	23
	Female	75	63	49	30
	Others	0	0	0	0
OBC	Male	76	55	53	38
	Female	91	62	48	33
	Others	0	0	0	0
General	Male	23	21	25	21
	Female	35	38	43	20
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		356	272	248	168

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	20	20	20	20

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
356	272	248	168	150

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
128	128	128	128	128

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
75	55	48	13	26

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	9	9	6	6

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.14	1	6.19	2.72	1.28

4.3

Number of Computers

Response: 4

4.4

Total number of computers in the campus for academic purpose

Response: 3

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government College Silphili is an undergraduate affiliated college. The college is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur. Curriculam is designed and developed by University. College implements the curriculum prescribed by University in followings ways-

1. The College ensures effective curriculum delivery through a well planned and documented process. At the beginning of the session an academic calendar is provided by the department of higher education of Chhattisgarh government. Academic calendar is circulated among the faculties.
2. At the commencement of the academic year, a meeting of the Council Board is held by the Principal for proper execution of the academic calendar and also informs the faculty members on the syllabus and course activities. The teaching plan is prepared by each faculty members for proper implementation of the syllabus as per the calendar.
3. Every faculty member prepares a teaching plan to complete the curriculum according to academic calendar and fulfillment of objectives of curriculum. This teaching plan is executed for the year and this plan would also be rectified from time to time as required. Day to day teaching and execution of teaching plan is mentioned in teaching diary by faculties and diary is inspected by the principal at the end of the month and suggests required actions. Extra classes are conducted if syllabus is not covered in prescribed time limit.
4. The timetable committee prepares a general time-table and faculty member follow the timetable.
5. At the beginning of the session a workshop is organized for 1st year students. Curriculum is discussed with students in workshop. Faculty member also discuss about the system of examination.
6. For the effective curriculum delivery, teachers use participative, problem solving and student-centric learning methods.
7. Participative learning is encouraged. Monthly unit tests are conducted by every department. On the basis of above test advanced learner and slow learner are identified. Advanced learners are made to solve more problems and exposure to depth of syllabus is ensured and for slow learners remedial classes are carried out. Quarterly and half yearly examinations are also conducted. College library provides study material for students.
8. Faculty member are encouraged to participate in orientation and refresher courses and faculty development programs to upgrade their teaching skills for effective delivery of curriculum. Faculty member are always available for students. Experienced faculty members of the institution make all the best efforts in implementing the curriculum in such a way that the students get trained to face the highly competitive job market.
9. Faculty members are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions and seminars. To make teaching and learning more effective use of ICT is encouraged.
10. At the end of every academic year, IQAC collects feedback on course, program & teaching from

all the stakeholders, it is then analyzed and takes necessary action for further improvement.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

It is a government college. The college is permanently affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur. Academic calendar is prepared by the Higher Education Department of Chhattisgarh Government for entire state. College adheres to the academic calendar published by the higher education department of Chhattisgarh government.

- Before the commencement of every academic year, the IQAC prepares the academic calendar of the college in accordance with the academic calendar of the higher education department of Chhattisgarh government.
- In every academic year an Internal Evaluation Committee is formed. The committee works for the better conduction of CIE and also prepares a tentative schedule of CIE.
- IQAC prepares the academic calendar and it is displayed on the website and notice board of the college.
- A copy of academic calendar is provided to every faculty for proper implementation.
- The academic calendar specifies the teaching-learning schedule of every academic year and continuous internal evaluation.
- The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities.
- The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the curricular and co-curricular activities.
- It is mandatory for students and the faculty to adhere to academic calendar for the completion of academic activities.

In this college there is old annual system of examination and there is no weightage of internal assessment. In spite of this continue internal evaluation is going on in the college Unit tests are organized by the faculty member quarterly and half yearly examination are conducted. By this process we can identify advanced learners and slow learns. Special classes are organized for slow learners. Advance learners are encouraged for the best performance in the annual examination.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1.**Academic council/BoS of Affiliating university**
    2.**Setting of question papers for UG/PG programs**
    3.**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4.**Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 66.67

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Being an affiliated college, the college meticulously follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Following are the selected few courses which integrate cross-cutting issues into the curriculum.

B.A./B.Sc./B.Com.	Environmental Studies (Compulsory)	Environmental and Sustainability
B.Sc.	Ecology, Environmental Biology: Toxicology, Microbiology and Medical Zoology	Environmental and Sustainability
	Ecology and Plant Physiology	
	Analytical technology Plant Pathology	
	International Politics and Foreign Policy of India	
	Human Geography	
B.Sc.	Vertebrate Endocrinology,	Human Values

	Reproductive Biology	
B.A./B.Sc./B.Com.	Foundation Course Hindi Language (Compulsory)	Human Values
B.A.	Indian Government and Politics	Human Values
	Political Thought	
	Comparative Government and Politics	
	Public Administration	
	Prachin Hindi Kavya	
	Hindi Katha Sahitya	
	Arvachin Hindi Kavya	
	Hindi Nibandh Tatha Any Gadya	
	Janpadiya Bhasha-Sahitya (Chhattisgarhi)	
	Bharat ka Bhoogol	
B. Com.	Business Communication	Human Values
	Business Environment	
B.A.	Political Theory	Gender Equity
B. Com.	Business Regulatory Framework	Professional Ethics
	Income Tax	

The college also has conducted various activities/programs on cross-cutting issues to supplement the university curriculum, some of these are as follows-

Environmental Sustainability:

NSS promote environmental awareness through tree plantation, water conservation, village cleanliness, plastic-free drives etc. The college periodically conducts the green audit, energy audit from an external peer.

Gender sensitivity:

The college organizes various gender sensitivity programs such as Women's Health and hygiene, Personality Development, Self-protection, Yoga training etc. The college organizes various workshops, seminars, expert lectures on gender sensitivity and legal rights of women through Women and Child Welfare Department of Chhattisgarh Government, Police Department and Bar Council of Surajpur district.

Human values and Professional Ethics:

The college organizes various extension activities through NSS for the inculcation of the values like national integrity, patriotism, equality, peace, brotherhood, etc. Health-checkup Camps are periodically organized.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 20

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 54.21

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 193

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 60.82

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
189	138	129	105	108

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
220	220	220	220	220

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 60.78

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
100	80	70	67	72

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the time of admission in the college members of helpdesk and admission committee provide student necessary guidance regarding choice of the subjects. The committee members provide them a kind of information orientation and help them to select subjects which are useful to them. The students are briefed about the subject content and careers option in selecting the same. Initial lectures on the beginning of program are specially designs to prepare students to enhance their capacity to understand the subject matter of their programs. Unit tests are conducted by faculty members.

Advanced learners and slow learner are picked up by faculty members on the basis of the result of unit test and class room instructions. Advanced learners and slow learners are then in close supervision and guidance of faculty members. They are provided with all the required facilities according to their capacity. Advanced learners are encouraged to do extra reading and participate in stimulating class discussion and make presentation. They are encouraged to complete in their college competition finally and the endeavor is to ensure such a degree of involvement on their parts that they try to help their weaker classmates. Meritorious students are felicitated with prizes and certificates. Personal counseling is provided for these students for outstanding result.

Slow learners are provided extra help for their advancement. Faculty members try their best to boost of the confidence of weak students. Special classes are organized for these students after the class. Slow learners are encouraged to meet the respective teachers for solution of their problems. Special attention is focused on the attendance of slow learners. Video lectures on YouTube are recommended and personal counseling is provided to them for academic improvement.

Identification of weak students-

The following key points are considered to identify the slow learner and advance learner-

1. By asking the oral question in the classroom.

2. Marks obtained in the class unit test.

3. To check their home assignment.

4. As per previous board result.

5. Attendance percentage in classes.

Objectives of extra classes-

1. To boost up the confidence of slow learner students and to rectify their weakness.

2. To enhance the skill in respect of learning process.

3. To remove the scare about study and make the equal level of slow learner and advanced learners.

4. To motivate for creative mind set.

5. To organize the workshop and orientation program for slow learner.

6. To help to understand question paper pattern of University exam.

Advance learners are identified on the basis of their performance in the class as well as class unit test. Our college encourages advanced learner by following methods-

1. College organizes expert lecture so that such student can get advance knowledge.

2. Special guidance is provided for additional skill development.

3. Faculty members motivate the student to take part in seminars.

4. Students are also motivated to use ICT tools such as YouTube, PDF notes about subject, and video clips on related subjects.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 40:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institution is committed for quality education. Our college focuses on adaptation of student centric methods. Student participation in learning and problem solving methodology, Quizzes, debates, teamwork are specially student centered teaching methods are reflected in project work.

In the beginning of session academic calendar is provided by IQAC as per the norms of state higher

education department and affiliated University. In our institute various methodologies are used for enhancing learning expertise. All faculty members prepare the teaching plan before the beginning of the classes and according to the plan that they teach in effective manner.

The interactive question-answer such as session is arranged by the teacher in his class. Students are encouraged to ask more and more questions in the classes. This creates a healthy environment of competitions among students.

In the faculty of Science and in Geography department in the faculty of arts, there is a lot of scope for experimental learning and practical learning in the laboratory, teachers demonstrate and the student performs. There is a submissive environment of learning in the Geography and there is a process of learning through field work.

In first year, in every faculty of arts, commerce and science there is a paper on environment and human rights and in these papers project work is assigned to every student. Every student submits his project work and at last Viva-voce is held to test the knowledge concerned with project work.

In commerce faculty, the faculty members assign to students income tax calculation to present it in the class room. There is a presentation method in commerce. The related faculty member train them calculation of income tax, cost accounting and problem solving methodology. It is always used by the teachers of commerce faculty. Institution provide ample scope for participative learning to all students through community based paradigm and service.

There are some teaching learning process adopt by college-

1. **Team work** – College organizes student activities to promote the spirit to team work. The activities are NSS Camp, Village adoption, Tree plantation, *Swatchh Bharat Abhiyan* and Health camp help students to learn Art of living and improve the social and community welfare.
2. **Debates-** debates are organized in many subjects in our college level on different occasions. Our students also participate on district level debates competition under SVEEP programme.
3. **Project work** – According to University syllabus all first year students submit project report. In this field work they know the Bio-diversity of college campus. In NSS "C" certificate examination students submit project work in the University.
4. **Participation in competition at various level**- To boost up the confidence of students college organize various competition programmes.
5. **Field visit**- To understand the waste management the students of B.Sc. final year have visited SLRM centre of Ambikapur, Surguja district.
6. **Alternative of dissection mythology**- According to guideline of UGC dissection is banned at under graduate level. So for study of Animal anatomy students use *clay model.*

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Our institution is committed for quality education. In the era of ICT revolution we are not teaching only by traditional method of chalk and talk, we follow ICT enabled teaching methods as well as Learned faculty members teach with the help of ICT tools. In the institution subsequent efforts are taken to provide e-learning atmosphere in the campus. There is one room in the college equipped with ICT facilities. Faculty members use it according to their need. E-contents are provided to the students. In post covid period entire teaching and learning process is completed online with the help of ICT tools. During lockdown 2020 all the teachers of Chhattisgarh higher education department were directed to prepare audio/video/ppt/pdf lecture on the topic assigned to them. Thus the lectures of entire syllabus of under graduate programmes have been prepared. All the lectures were uploaded on **cgschool.in** and all the students were directed to register themselves on the portal of cgschool.in and be benefitted by e-contents. Thus every UG students can access to any topic of any subject. It has been very helpful for students. The college is active member of Inflibnet N-list services by which our students with faculty members are benefitted by number of e-books, e-journals, e-magazines and other e-contents. Our college campus is fully wi-fi. To improve and promote IT facilities in the college the college has distributed smartphones to the students under the **"Sanchar Kranti Yojna"** of the Chhattisgarh government in the session 2018-19.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 40:1

2.3.3.1 **Number of mentors**

Response: 9

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 78

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 22.22

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	2	2	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.56

2.4.3.1 **Total experience of full-time teachers**

Response: 41

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

1. At the beginning of the session faculty members inform the students about the various components of

syllabus.

2. The internal unit test include terminal and half yearly exams schedule are prepared as per the Higher Education Department's academic calendar.

3. The subject teachers display the question patternsin accordance to annual examination.

4. Internal examination is held progressively during the unit test and it is designed to check a report and the periodic performance of the students.

5.All record related to internal examination such as– attendance sheet, question paper, valued answer books, summary of mark-sheets are properly maintained by the teachers for academic audit.

6. Model answer and marking scheme is prepared by every subject teacher before valuation. After valuation of answer books it is distributed to students for verification and grievance if any and is redressed immediately.

7. Unit test is very effective step for internal assessment. Assessment copies and model answer are shown to and discussed with students.

8. The marks obtained by the students in internal assessment tests are uploaded periodically on college web portal along with their attendance.

9. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and promptness in submitting the record.

10. At the end of the session each faculty member conducts doubt clearing classes.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Examination related Grievances- Any grievances related to the evaluation is being addressed at university level through a special committee constituted by the university for this purpose. The students have free access to the subject teachers regarding any discrepancy or grievance. The college has formed a Students Grievance Redressal Cell which considers complaints of students regarding the internal marks awarded by the departments. The Cell is constituted from among the senior teachers. The internal awards are scrutinized by the Cell before forwarding them to the university. The university offers an opportunity to the students to get their answer scripts re-checked within a stipulated time. College administration ensures speedy resolution of problems/complaints/grievances at their end.

There is complete transparency in internal assessment. The method adopted as directed by the university is as follows -

* At beginning of the session faculty members inform the students about the various components of the syllabus.
* The academic calendar is prepared as per higher education &   University guidelines and communicated to the students well in advance.

* To ensure proper conduct of unit tests.
* Pattern of question is based on University examination. Valued answer books of the students are distributed to them for the verification by the student and grievance is readdressed immediately.
* The marks obtained by the students in internal assessment test are displayed on college notice board.
* Performance of the students is assessed regularly by the subject teacher.
* The independent learning, practical approach is tested by viva-voce for laboratory courses.
* At the end of session each department conducts doubt clearing classes.
* To ensure the transparency in examination, guidelines of exam are displayed on notice board.
* Electronic devices such as mobile, scientific calculator are not allowed in exam hall.

File Description	Document
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Three programmes are offered by our institution-

B.A.

B.Sc.

B.Com.

In our institution focus is always on the outcome of the students with nurturing the values of a responsible citizen. Programme outcomes and course outcomes are communicated to all stakeholders by college website, by faculty members in classrooms and at the help desk.

In brief **programme outcome** of all the UG programmes is given below–

* To make student wise and enable them for critical thinking and actions.
* Development of effective communication skills.

- Ability of social interactions.
- Effective citizenship concerned with society.
- Thorough knowledge of the courses taught.
- Eligible for UPSC and State PSC examination.

Course outcome is given below (in brief) –

Foundation Course (common in all programmes)

- To develop Listening, Speaking, Reading and Writing skill in Hindi and English language.

Environmental Studies and Human Rights –

(Common in all programmes in first year course)

- To understand the importance of environment, causes of pollution and remedies.
- To understand the general ecosystem.
- To understand the value of human rights and duties.

B.A. Political Science–

- To demonstrate knowledge of political thinkers of West and East.
- To understand the nature, methods and significance of political institutions and laws that governs all concerns.

B.A. Economics-

- To understand the basic concepts of Micro-economics.
- To analyze micro economic policies including physical and monetary policy of India.
- To determine economic variables including inflation and employment, poverty, GDP using statistical methods.

B.A. Geography-

- Study the types of land and processes.
- Understand the structure, composition of different spheres of the earth and its Atmosphere.
- Understand importance of oceans, rivers and water and find the ways of their conservation.
- Understand the science of Remote Sensing.

B.A. Hindi Literature–

- Understanding the origin of Hindi language and literature.
- To understand various aspects of Hindi literature with a process to reach method and giving new modes and directions.

English Literature–

- To develop the skills of reading, writing and speaking English.

- To understand the origin of English language and history of English literature.
- Thorough knowledge of English prose and poetry.

B.Sc. Zoology–

- To understand the basic concepts of Cell biology, Physiology Bio-chemistry and Ecology.
- Analyze the relationship between animals and microbes.
- Perform procedures as per laboratory standards in the areas of Zoology and ecology.

B.Sc. Botany–

- To understand the basic concepts of Cell biology, Bacteria, Virus and Genetics.
- To understand the reproduction of plants.
- To understand the plant Physiology, Bio-technology and Ecology.

B.Sc. Chemistry–

- To understand the key chemical concepts, principles and theories.
- To develop ability and skill to acquire expertize or solving theoretical and applied chemistry problems.
- To understand the detailed concepts of organic, in-organic, physical industrial and analytical chemistry.

B.Com. –

(Accounting, Auditing, Management, Taxation, Business environment and Economics)

- To understand the basics of Accounting, Auditing, Management and Taxation.
- To understand the Business Economics in context to Indian and world economy.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of measures by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences and research etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels. Course outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations.

Students are measured continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct. Their performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of their performance. Thus, they are guided to improve their performance in the external examinations.

There are three UG programmes in the college viz. Science, Arts and Commerce, though these are traditional in nature but college has been continuously working on the attainments of these outcomes. Very systematically, from the first year of their college, the purpose of their academic journey is elaborated through principal address, induction programme, expert lectures and classroom interactions. In order to focus on the outcomes, they are categorized in the slow, average and advanced learner on the basis of their entry level marks. Online and on paper feedback of alumni helps to evaluate whether students have properly perceived the content of the curriculum.

Ultimately programme outcomes and course Outcomes are evaluated on the basic of the final result of the examination. Final examination is the yardstick which helps us to measure the programme outcomes and course outcomes.

2.6.3 Average pass percentage of Students during last five years

Response: 93.05

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
68	50	41	12	22

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
71	51	45	13	25

File Description	Document
Institutional data in prescribed format	[View Document]
Paste link for the annual report	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.64

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

File Description	Document
Institutional data in prescribed format	[View Document]()

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.77

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	1	3

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

In our institution the extension and outreach programs are planned and organized in such a way they supplement the education provided in classroom teaching. The programs not only teach lessons of life but also practical exercise of learning. The institution is situated in tribal belt. Most of the people of villages suffer of illiteracy, superstition, lack of medical facilities and poverty. Various activities are organized by the institution for upliftment of these tribal people and also for holistic development of students. To make students a responsible citizen, involvement of students inextensive activities is ensured.

There is an N.S.S. unit in the college which has active community interaction. There is a Red Cross unit in the college which also organizes extensive activities. Every year a village is adopted by our N.S.S. Unit and whole the year faculty and student visits that village. 7 days N.S.S. camp is held in that village. Various activities are organized under camp with active cooperation of village people. Following activities are held under these camps -

- **Students rally for female feticide**
- **Wide campaign for Swachh Bharat Abhiyan.**
- **Aid awareness initiative.**
- **Blood donation camps.**
- **Rally for Nasha Mukti.**
- **Campaign for eradication of superstition.**

Preservation of cultural and ancient knowledge of tribes of nearby villages by our students and faculty is an important activity of outreach programmes. Every year under SVEEP programmes, two students of the institution one boy and one girl are appointed as campus ambassador.

They will work for political awareness in the nearby community. Campus ambassador of the college visits nearby village and work for Hundred percent voter's participation in elections. They also work for eradication of poverty, illiteracy and AIDS awareness. In year 2020 our students work hard for Covid-19 awareness among nearby community.

Red Ribbon club and youth Red Cross Unit also work with N.S.S. for outreach programs.

File Description	Document
Upload any additional information	[View Document]()

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 51

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
14	7	10	9	11

File Description	Document
Reports of the event organized	[View Document]()
Institutional data in prescribed format	[View Document]()

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 168.62

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
424	173	358	345	466

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of linkage related Document	[View Document](#)

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Starting with small premises of Government Higher Secondary School in 2009, now the college has its own building. The college is situated on NH 43 and acquiring 14.6 acre of land and 2903.72 sq.mtr. built up area. There is a garden in the campus which adds beauty to the institution. The college premise is surrounded by boundary wall. The entire campus is covered with greenery all around. In our campus there are various fruit trees such as Mango, Blackberry (Jamun), Guavas, Pomegranate, Wood Apple (Bel), Tamarind (Imli), Dates tree (Khajoor) and Butternut Tree (Mahua). It has created a pleasant natural and blissful atmosphere. The institution has good facilitiesfor teaching learning which are as follows –

- In the college there are 09 Classrooms with proper seating arrangements, electrification, and green chalkboards.
- The college has four well equipped laboratories in Chemistry, Botany, Zoology and Geography.
- The college has a Conference hall equipped with ICT facilities where various academic and cultural events are being organized throughout the year.
- The conference hall is also used as ICT class room.
- The college has a well-furnished library cum reading room having sufficient books according to the strength of the college. The library is automated with KOHA software. There are magazines, journals and newspapers also available in the library.
- The college has subscribed N-List Inflibnet services by which students and staff members are benefitted with e-books, e-journals, e-magazines etc.
- The college has an open stage in the centre of its building surrounded by classrooms. Annual cultural programs are held here.
- There is a Common room for girls with required facilities.
- There are separate washrooms for girls, boys and staff members.
- There are facilities for indoor and outdoor sports in our campus.
- In our college there is proper facility of water with its own bore well. There is an RO system for water purificationby which students and staff members take pure and safe water.
- There are four computer sets in the college. One computer is used for office work and rest for academic purposes with two laser printers, two printers cum scanners. One projector is installed in the seminar hall cum ICT room for e-learning purpose.
- The college building has proper electric facility and it lights with energy saving electricequipment like LED, CFL, Tube lights etc.
- The college premises have an open cycle stand for students and visitors.
- The college has complaint boxes, notice boards and a board on which "Idea of the Day" is written.
- The college has installed two fire extinguishers in the building for safety purpose.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college is committed for all round development of the students and for this the college runs Co-curricular activities with curricular activities. The college recognizes the importance of sports and games. The institution has adequate infrastructure in terms of space and facilities. In the sports department facilities for various indoor games such as chess, carom and badminton are available. In our college outdoor games facilities are also available. There is a well maintained sports ground for various outdoor games such as football, volleyball, cricket, kho-kho, kabaddi etc.

Every year annual sports event is organized by the college. Sports department organizes college level games and sports competitions like athlete competition 100 mtr, 200 mtr, 400 mtr track run, kho-kho, high jump, long jump, shot put, javelin throw and discus throw etc. The college ground has 6 lanesof 200 mtr running track and center part of the track is utilized as the field of other outdoor games. The sports room is used to play indoor games such as chess and carom etc.

The college organizes cultural activities as "Yuva Mahotsav" to promote cultural values and preservation of the same. A number of students take part in the cultural programmes such as solo dance, group dance, solo song, group song, drawing, rangoli, folk dance, folk song, speech, debate etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 10

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 97

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.14	0.85	6.19	2.72	1.28

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our institution is committed to provide quality education to the students of this tribal and rural area. There is a library cum reading room in the college where sufficient books, magazines, newspapers, journal are available. The main aim of the library is to provide proper information, to the right users in as possible as in short time. In an environment of information explosion, due the growing demands of the user and shrinking of financial resources, the library is not able to obtain all the reading materials on the demand. The only way to overcome these problems is resources sharing through networking. Therefore the college has subscribed Inflibnet N-list services by which the students and faculty members are benefitted by e-books, e-journals and other e-contents easily.

The college library is partially automated with KOHA software version 18.11.16.000. The library reading materials are circulated with KOHA software. The students are issued the library card to get library services. There is a library committee in the college. Some faculty members and the professor in-charge of

library are the members of this committee. This committee works for better mobilization of resources for library.

Books and journals are purchased on the recommendation of the library committee headed by the Principal. The committee considers the indent of books sent by the faculty members. The library has a drop box where students put their suggestions which, in turn are processed by the members of the library committee. The committee takes appropriate action in collaboration with the IQAC. This committee analyses the information and takes corrective/ improvements majors if needed.

Name of the ILMS software- KOHA

Nature of automation – Partially automated

Version: 18.11.16.000

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.59

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.70850	0.33600	0.90874	0.69950	0.29950

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 2.74

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 10

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Present era is an era of information and technology so the institution adopts policies and techniques for adequate technological deployment that provides a large range of IT amenities and services with an up to date networking environment to support all students and staff for their teaching, learning, research and administration. There are four computer sets in the college. Three computers are for academic purpose and one for administrative use. Computers are not sufficient therefore our learned faculty members use their personal laptops for ICT facilities. Maximum students have smart phones which are used for e-learning. To improve and promote IT facilities in the college the college has distributed smart phones to the students under the **"Sanchar Kranti Yojna"** of the Chhattisgarh government in the session 2018-19. The college is continuously trying to increase number of computer sets so that computer student ratio may increase. There is a seminar hall cum ICT room in the college which is used for teaching learning process. Teachers use the seminar hall cum ICT room as per the need of the topic of the subject. ICT room is used to show PPTs, videos and other e-contents.

The college is situated in rural and tribal area of the Chhattisgarh state. When the college was started, there was no internet facility in the village. No service provider was operative in this area. After some time

IDEA Internet Dongal was purchased and used for academic and administrative purposes. When Jio-fi was introduced the college has purchased it and now using it. Currently BSNL has laid down its FTTH line in this area. After that we have taken internet connectivity by BSNL for better internet services. Now our entire campus is equipped with BSNL FTP wi-fi system.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 119:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 96.86

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.13991	0.84693	6.18591	2.72094	1.27544

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures proper upkeep of its infrastructure facilities and equipment.The institute has a systematic mechanism for the maintenance of all the facilities available in the college. The college building is built by PWD of Chhattisgarh Government. The entire maintenance of building including electrification is maintained by PWD. After the establishment infrastructure of the college is increasing day by day. There are various committees in the college for development and maintenance of infrastructure. In the college there are only two IV-class employees so it is not possible to maintain and keep clean the entire premises of the college. We have employed a part time worker by Janbhagidari Samiti for day to day maintenance and cleanliness of building and campus.

Electric equipmentare maintained by the contingency fund received from the government. Our furniture is not too old to repair. If there is any need we hire local workers/mechanics and pay from PD Account of the college.

There are four computers in the college in which one is used for administrative purpose and remaining three for academic purpose. The computers are maintained by the firms from which computers are purchased. We ensure maximum utilization of these computers.

There are four laboratories in the college in which experimental learning is going on in a proper way. There is a laboratory for Geography department and rest three for Chemistry, Botany and Zoology department. There are sufficient instruments and experimental materials available in the laboratories. It is a sole responsibility of officer in-charge of respective laboratory to update and maintain his/her laboratory.

There is a well-equipped library and reading room in the college. There are sufficient books, periodical magazines, journals and newspapers in the library. Library is partially automated with KOHA software. There is a professor in-charge of library and also a library committee which makes policies for smooth running of library. The library has a drop box where students put there suggestions which in turn are processed by the members of the library committee. The committee takes appropriate actions in collaboration with the IQAC. The committee analyses the information and takes corrective/improvement measures, if needed. The college has a subscription of N-list inflibnet services by which college students and faculty members are benefitted with e-contents.

In the sports department facilities for various indoor games such as chess, carom and badminton are available. In our college outdoor games facilities are also available. There is a well maintained sports ground for various outdoor games such as football, volleyball, cricket, kho-kho, kabaddi etc. Maintenance of sports material and ground is carried out by teacher in-charge of the sports with the recommendation of sports committee. All the expenditure on maintenance is paid by the PD Account of the college.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 103.77

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
392	296	253	160	154

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Institutional data in prescribed format	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)

4.ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 80.75

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
121	154	226	317	50

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.77

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	2	1	1

File Description	Document
Upload any additional information	[View Document](#)
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 101.33

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 76

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

Response: 4

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
5	0	5	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Government College Silphili believes in youth empowerment through their active participation in various co-curricular and extra-curricular activities in the institution. The students are involved in number of activities at institution level and also at society level. Student's Council is either elected or nominated as per the norms of Sant Gahira Guru University Sarguja, Ambikapur, Chhattisgarh and Higher Education Department, Government of Chhattisgarh.

The Student's Council has various committees such as Cultural Society, Social Work Society, Science Club, Physical Activity Society, Society Gender Issue, Knowledge Society, Current Affairs Club, Computer Literacy Society, Book Readers Society, Dramatic Society, Fine Art Society etc. for conduct of various activities in the College.

The student's representatives encourage and motivate other students to participate in student's oriented programmes such as Fresher's welcome, Sarswati Pooja, Republic day, Independence day, Voters day, Yoga day and Environment day etc. Students representative assist teachers in making such events successful. The student's representatives also ensure to maintain discipline in the college by encouraging students to follow the rules and regulations lay down by the college and insist other students to maintain a green, plastic-free campus simultaneously.

College has a NSS Unit of 50 volunteers. NSS helps in the beautification of the college. With the help of the student's representatives, sports and cultural events, competitions, tree plantations in the college are organized. Planning and execution of NSS camp can be the best example of student's involvement in our college. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. So the student council actively plays an important role in upgrading the image of the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 39.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
55	49	42	39	14

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is an alumni association came to existence in this college since 22-01-2020. The College is belong to rural area and most people are belong to below poverty line so College provide free membership for alumni at the start to motivate them for active participation in the Association. From this session we start nominal membership fee 20/- (Twenty Rupees Only).

This alumni association is registered under the Chhattisgarh Societies Registration Act, 1973 Registration number **122202175765** namely **alumni association of Government College Silphili.** The Institution nurtures the alumni association to facilitate them to contribute significantly to development of the Institution through financial and non-financial means.

Healthy relation between the staff and the alumni is the main source to attract them towards the college. The institute motivates and supports to the alumni, their parents, community to maintain healthy relations with the institution in order to increase the member of association. The college has created a page for the alumni in social networking facilities like Facebook and alumni are actively networked using the WhatsApp facility. At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the alumni is shared with the current students of college. We invite the alumni who preparing for UPSC and CGPSC, NET etc.to share experience in preparation among current students. The alumni meets are organized once in a year. Alumni visit the institution as per their convenience throughout the year. We invite the alumni for mostly common programme like Yuva Utsav (College Annual Function) etc. every year. The members of Alumni Association also perform other extension activities and extend their helping hands whenever we seek for. Alumni have played an important role in the pandemic hour thus putting an example to the present students. Hopefully the association would play a significant role to uplift the quality of the college in future.

File Description	Document
Upload any additional information	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission of the college are communicated to the students, teachers, staff and other stakeholders through the college prospectus, website, academic calendar and newspapers. The Principal guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. Regular meetings of IQAC and staff council are conducted by the Principal to review the teaching–learning process and other issues of the college. The teachers are also accommodated in various cells and bodies of the college to maintain a smooth academic atmosphere in the college. The students are also encouraged for awareness on the social and national issues through talks by the college and also through awareness programmes held by the student union, Red Cross and N.S.S unit of the college. The teachers are also fully involved in the student related activities.

A spirit of co-operation and team spirit is infused amongst the students to make them socially responsible citizens in future. Their participation in the growth of the institution is also assured through the student union of the college. The different committees of college monitor the infrastructural development of the college and estimate the fund allocation in different developmental schemes. The Principal as a Chairman of the committee supervises the reports of the construction committee and accordingly takes appropriate steps for the developmental activities with a neat and clean notice of the financial utilities.

Vision:

The institution is committed to provide value based education to the students of depressed socio economic class in particular and to the young generation in general. Through quality education we are committed to promote work ethics and qualities such as leadership, love, compassion and sense of responsibility among students. Institution is committed to transform the students into responsible citizens committed to nation and society.

Mission:

- To grow into an excellent institution of higher education.
- To provide stimulating and learner friendly and excellent educational environment to the students.
- To empower the students from diversified background of this region by providing them holistic education with scientific temper and logical thinking and to make them socially committed and compassionate individuals.
- To achieve integrity through excellence in teaching and learning.
- To involve students in community service and promote responsible leadership qualities in them.
- To promote environmental consciousness and aware to cultural heritage, social, spiritual and human values.
- To develop all round personality of students.
- To promote inter disciplinary studies.
- Organized workshops and lectures programme for the placement of students in state and central

government services, public sector undertakings and private sectors etc.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

It is a government college. Major subjects like finance, recruitment, creation of new posts, transfer and posting and introduction of new programs and courses are controlled and directed by Higher Education Department of Chhattisgarh Government. There is a Janbhagidari Samiti in the college which helps to increase funds at local level. Minor works of infrastructural development are carried out by the Janbhagidari Samiti. Principal is secretary of Janbhagidari Samiti.

Supervision and monitoring of all academic and administrative activities are carried out by the Principal with the help of various committees of the college. Committees are responsible for concerning subjects assigned to them. Administration of the college is decentralized and participative. Organization of internal administration system is given below-

Principal

IQAC

Staff Council

Departments	Committees	Office	Library
Head of Department	Convener	Asst. Grade 01	Librarian
Members of Department	Members	Asst. Grade 02	Book Lifter
Lab Technician		Asst. Grade. 03	
Lab Attendant		Peon	

Although in our college all departments are single man department. Principal delegates his powers to head of departments with certain responsibilities. Administration is fully transparent and participative,for instance purchasing system in the college is very transparent and decentralized. There are purchasing rules of the Government of Chhattisgarh. College follows these rules. Principal is DDO. First of all requirements of all the departments are taken then purchasing committee invites quotations for concerning requirements. Quotations are passed by the purchasing committee then order is placed. Purchasing committee checks the quality of the material supplied by the firms. Then there is a process of stock entry. After entry the payment is finalized. In the same way entire admission process is in the hands of admission committee. On

the basis of merit students are admitted and reservation policy of the Government is strictly followed. In the examination the Principal is Chief Superintendent and there is a Superintendent for each shift with an Asst. Superintendent. Superintendent is completely responsible for his shift.

Thus there are various committees which perform their works and report to the Principal. In some committees students are also members. Entire administration is decentralized and participative.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institute has a perspective plan for development of college in alignment with the Vision and Mission statement of the college. The institution is intended to improve the existing facilities for the welfare of the students. In this regard the college has submitted proposals to the Director of Higher Education for smart class rooms, computer lab and more internet facilities in library for approval, the estimated cost of these proposals is about 35 lacs. The college has received the estimate for the ramp and college canteen prepared by the authorized government agency i.e. PWD and the construction of these projects shall be initiated by the college as soon as we receive concurrence and administrative approval from the Director of Higher Education Chhattisgarh Government. Perspective plan for next year includes introduction of new courses to cater to the diverse needs of the students, to develop more infrastructures accordingly with latest and modern techniques.

File Description	Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Principal is incharge of the financial as well as administrative matters of college**.** Different committees are constituted to execute the plan and policies for Education as per guidelines issued by Principal Secretary, Education. Principal acts as chairperson and patron to various committees, bodies which discharge their duties in accordance with the education policy of state govt. Principal makes all the purchases in consultation with college purchase committee in accordance with the rules and regulations laid down by the Government.

The planning and decision making in case of financial matters although rests with the Principal but various committees formed hold meetings and forward recommendations which are generally endorsed by the Principal. As the college is governed by The higher education Department of Chhattisgarh Government The recruitment, promotion and service rules are decided by the Governmentonly. The recruitment of teachers is done by C.G. Govt. through Chhattisgarh Public Services Commission in open national level competition. The college has established a mechanism for redressal of grievances. There is a Grievance Redressal Cell which promptly responds to the complaints received. The committees discuss the matter and consult the Principal to solve the problem. There is a well-defined mechanism for redress of grievances with reference to evaluation both at college and University level.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

It is a government college therefore welfare schemes for the teaching and non-teaching staff are provided by Chhattisgarh Government. Following welfare schemes are available for the teaching and non-teaching staff of the institution-

- Career advancement benefits to those who obtain M.Phil. Or Ph.D. degrees as per the Government norms.
- Faculty members are eligible for study leave of two years.
- Medical leave is given to all the employees as per the norms.
- There is provision of maternity / paternity leave as per the Govt. norms.
- There is a provision of Duty leave to the faculty members for attending seminars, Conferences,

Orientation Programmes and Refresher courses.

- All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary.
- TA/DA is given for the employees whenever they go out for official work.
- Various allowances like HRA, compensatory allowance and DA as per the Centre Govt. / State Govt. notifications are allowed.
- There is full medical reimbursement of medical expenses including indoor medical Treatment.
- All teaching and non-teaching staff enjoys benefit of gratuity, commutation of pension and pensioner benefits.
- Encashment of 240 days Earned leave is allowed at the time of retirement.
- Festival and grain advance facilities are available for Non-teaching staff.
- There is a provision for Compassionate Appointment and ex gratia, if an employee dies during service period.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 25.56

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	01	02	05

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Principal keeps direct and constant watch on the performance of teaching and non-teaching staff. Any complaint of complacency is immediately taken care of by the Principal of the college. The Principal keeps on communicating the performance of teaching and non-teaching staff to the higher authorities of Higher Education Department of Chhattisgarh state.

At the end of session all the regular teaching and non-teaching staff have to fill up and submit his/her Confidential Report in a prescribed format. Teaching staff have to fill up a prescribed API Performa along with his/her Confidential Report. In API Performa all the activities performed by the teacher are explained with proof. The Principal scrutinizes the details of Confidential Report and remarks on five scales – Poor/Satisfactory/Good/Very Good/Excellent. Principal submits the Confidential Report to the Regional

Additional Director of Higher Education. Additional Director submits Confidential Report to Commissioner Higher Education Department with his remarks. Finally Commissioner remarks on Confidential Reports. Thus directorate of Higher Education keeps records of these Confidential Reports of various colleges of the state. Promotion of teaching and non-teaching staff is determined on the basis of Confidential Reports of last three completed years.

Apart from that performance of a teacher is evaluated on the basis of their class result, his devotion to his works and response to extra-curricular activities. If teacher is in-charge of a certain committee then his performance as a convener of that committee is also evaluated. Every teacher in the college maintains a teacher diary which is observed by the Principal. Annual feedback of the students is also collected on the performance of teaching learning process. IQAC analyzes these feedbacks and takes necessary action.

In the same way performance of the Principal is also evaluated by Confidential Report. Principal fulfills the Confidential Report and submits it to the Regional Additional Director of Higher Education Department. He submits it to the commissioner with his remarks. Commissioner is the final authority to evaluate the performance of the Principal.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

It is a Government institution. Financial rules and regulations are formulated by Government of Chhattisgarh state. There are two channels of external audit in government colleges.

- Departmental audit – It is carried out by the department of Higher Education of Chhattisgarh Government.
- Audit by AG Raipur – Team of Accountant General office of Chhattisgarh, audits the entire income and expenditure of the institution. All accounts are audited by them. If there is any audit compliance it must be completed within the given period.

In the Institution from the date of establishment to present day accounts of the college is neither audited by the department of Higher Education of Chhattisgarh Government nor by AG Raipur. In this regard college has no role. In the institution account of Janbhagidari Samiti is audited by registered CA.

At our institution level we have adopted a mechanism of internal audit. Internal audit committee has been formed by the Principal. This committee continuously audits the accounts of the college.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the

last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The major source of the funding is the financial assistance from the state government of Chhattisgarh under salary head, office expense and RUSA. To some extent, the fees and funds collected from the enrolled students and *Janbhagidari Samiti*, of the college also contribute towards college funds. The financial resources of the institution are utilized as per the governing rules. The effective and sufficient use of available financial recourses is ensured through a proper and transparent system. The utilization of the financial resources is made after completion of all formalities i.e. submission of proposal, sanction by quotation and approval by the Principal for the best use of financial resources. In this regard the guidelines of the Government are strictly followed. The funds generated are mainly utilized for infrastructure development of college and its maintenance, for up gradation of library and laboratories, for renovation and addition of building.

Requirements of the college, in form of proposals are sent to the director of higher education of Chhattisgarh Government and the same releases the required funds for specific purpose.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the college has always put in its effort for the maintenance of quality and institutionalizing it.

For assurance of quality in classroom teaching and coaching out the slow learners and promoting the advance learners various steps are taken-

- The IQAC had initiated the mentor-mentee system in the college as per the NAAC Guidelines. Each faculty who is mentor is providing necessary guidance and coaching to the students who are their mentee.
- There is a Counseling cell which addresses the issues of the students. It tries to mitigate the worries and stress of the students.
- As a customary practice, IQAC has initiated and facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation.
- IQAC also maintains documentation of the various programmes and activities leading to quality improvement in the institution like NSS and Red Ribbon Club activities etc.
- Anti-Ragging online portal is monitored by the IQAC.

Two Practices of IQAC –

- **First practice:-Women Empowerment**

IQAC has focus on women empowerment as first practice. The institution has more than 50% girls' students. Majority of them hail from rural background. Injustice in gender bias and in equalities cannot be removed without women empowerment. Women cannot enjoy security and protection in the life if they are not in powered. Women need to be provided equal opportunity for work to producer just and progressive society. Empowerment acts as a powerful tool against exploitation and harassment faced by women.

- The IQAC has taken keen interest to protect the rights of girls' students by organized distinctive programs with true spirit and dedication. The college under the banner of IQAC and through NSS program has organized several activities.
- As result the institution has identified major changes in the attitude of girls on various parameters such as overcome of shyness and extracurricular activities positive attitude free interaction with teachers and other students. One student was participated in NSS 7 days National integration camp Ranchi, Jharkhand in 2016. Under SVEEP programme every year one girl student selected as a campus ambassador of college. In college Student Union Election last 3 year continuously girls student seated on the post of student union president of college.

Second practice:-" Clean and Green practices for sustainable environment"

1. Tree plantation programme in large numbers within the campus and there efficient maintenance.

2. Chhattisgarh government has organized **"Hariyar Chhattisgarh Program"**. Our institution participates in this program every year.

3. Under **"Swachchh Bharat Abhiyan"** institute organized different types of activities related to environment protection and sustained development. Essay writing, slogan writing and painting competition program held on every year.

4. Our institute also involved in Swachh Bharat Summer Internship programme of Indian government. In this program our students work in different areas.

5. In NSS activities there are many types of green and clean programmes such as **"Swachhata Hi Seva"** rally in adopted village of NSS unit, conduct by NSS volunteers.

6. Quality audit on environment and "Green audit" is regularly undertaken by the institution.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college is established in 2009 by notification no. 2410 dated 25 July 2009 of Higher Education Department, Chhattisgarh Government. Initially the college was started in the building of Government Higher Secondary School Silphili, district Surajpur. After that it was moved in its own building in 2015.

After the composition of IQAC in the college, the cell is striving for the development and up gradation of the college. The cell is committed for the incremental improvement of the faculty members, office staff and the students through academic and non-academic activities.

1. The IQAC reorganizes itself in every two years. It holds meeting 4 times in a session in the gap of 3 months so that the activities of the college can be observed and analyzed and can be discussed on upcoming agenda.
2. In the session 2015-16 only one faculty member of the college has Ph. D. For academic improvement the college has requested to higher education department to grant permission to other faculty members for Ph. D. Currently two faculty members of the college are granted permission for Ph. D. While one faculty member has been registered for Ph. D. research work in Sant Gahira Guru Vishwavidyalaya Ambikapur.
3. At the starting of the college (i.e. 2009) the GER (Gross Enrolment Rate) of the college was very poor. After the meeting with the principal of the nearby higher secondary schools in 2015-16 and continuous contact, the GER is increasing continuously.
4. Two days' workshop has been organized by RUSA fund in session 2015-16 for students' preparation of competition examination, employable skill in English, self-employment in rural areas and role of IQAC in NAAC accreditation.
5. The IQAC designs college academic calendar every year as per the academic calendar of Higher Education Department and follows the calendar to achieve academic and non-academic activities.
6. Safety and security was the main concern of our institution so we are continuously trying for

building a boundary wall. Adani Rail Corridor Company offered financial help for the development of the college. We requested them to build a boundary wall rather than money. Ultimately boundary wall of entire campus was built by Adani Rail Corridor Company. Two gates were provided by Madanpur Gram Panchayat.

7. Our college is only UG College so students of this college go Ambikapur or any other place for further study. IQAC has decided to start PG classes in Hindi, Geography and Chemistry. A proposal has been sent to the department of Higher Education for this.

8. Our institution organizes special lectures by experts for carrier guidance and competitive exams.

9. We continuously analyze examination results of all the classes. For improvement we conduct unit test, quarterly and half yearly examination.

10. Faculty members regularly participate in NAAC seminars, webinars and workshops conducted by university and higher education department.

11. Alumni association was formed in 2019-20. At present our alumni association has been registered.

12. We have sent a letter of demand to Collector Surajpur for infrastructural development of the college from DMF fund.

13. Students are motivated to participate in various extracurricular activities for their all-round development. Our students participated in such activities –

- Workshop on Digital India (University level)
- World Population Day rally (University level)
- Essay Writing Competition conducted by State Minority Commission of Chhattisgarh
- Participation in SVEEP programs at district level

- Participation in All India Essay Writing Events.

File Description	Document
Upload any additional information	[View Document]()

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document]()
Institutional data in prescribed format(Data template)	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Government College Silphili is a co-ed institution. In this Institution number of girls is always higher than boys. Institution is committed for gender equality. There is proper safety and security for women in the institution. Separate common room is available for girls. For proper counseling there is a committee for women empowerment. The committee is known Mahila Utpiran Nivarak Samiti. We are well aware of the problems faced by girls in our society. Therefore number of initiatives has been taken for Sensitizing the students and faculty members about the issues relating to safety and security of the girls. In our curriculum and co-curriculum activities we have taken various steps for gender equality. In our curriculum we teach human rights as a compulsory paper in every first year class. In B.A. political science we teach fundamental rights and women empowerment. In our institution there is an internal complaint committee to look after the matter. There is also a committee on anti-sexual harassment. The committee on anti-sexual harassment is very active. The committee guides and monitors the activities relating to gender equality.

To promote gender equality and to safeguard the women we have initiated the following measures in our institution-

1) Proper attention is paid on the safety and security of the girls. Anti-sexual harassment committee keeps a strict vigil in entire campus. Our campus is surrounded by a boundary wall and there is strict provision for outsiders to visit in the institution. Women are taught the methods of their own defense and security.

2) There is a girl common room in the college where they can sit and study without any disturbance. Principal of the college is always available for them to hear their problems.

3) Seminar and special lecture are organized for gender equality. We have organized a seminar on legal literacy on the rights of minor girls and POCSO Act. In this seminar honorable judge has explained the various issues relating to girls. In the same way for the protection of girls we have invited the Inspector of police of nearby police station Jaynagar. The police inspector explained in details about the laws which are in practice for the protection of women.

Thus the institution is committed for gender equality and welfare of the women.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. **Solar energy**
    2. **Biogas plant**
    3. **Wheeling to the Grid**
    4. **Sensor-based energy conservation**
    5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

"Green Campus and Clean Campus" is the motto of our institution. Entire campus is free from any types of pollution. There is a committee on Greenery and Cleanliness. The committee with the help of NSS Unit fulfills its purpose. Following steps are taken by the institution for the management of degradable and non-degradable waste -

- **Solid waste management** - For the solid waste disposal awareness drive is carried out by the institution. Our NSS unit under the **Swachchh Bharat Abhiyan** campaign carries out drive of clean campus. In our campus there are containers for wet and dry waste. Behind the main building we have a space for the disposal of dry and wet waste separately. By these wastes compost is made which is used for the plants of our campus.
- **Liquid waste management -** Liquid waste from the points of generations like the toilet, RO and labs is let out as effluent into a proper drainage facility and to avoid stagnation. The chemical waste produced in chemistry lab is acidic so we do not throw these chemicals into the drainage system as it is harmful to soil. We collect these chemical wastes and use it for toilet cleaning in the college.
- **Biomedical waste management**: - In our Institution there is no biomedical waste.
- **E-waste management** - it is a newly established college so there is no e-waste.
- **Waste recycling system** – By degradable waste we make compost in a pit and convert waste into bio-fertilizers which is useful for the campus plants.
- **Hazardous chemicals and radioactive waste management-** In our institution there is no hazardous chemical and radioactive wastes.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

This college is situated in tribal area of Chhattisgarh state. As per the famous phrase for the state " ***Chhattisgarhiya, Sable Badhiya"*** our state is known for tolerance and harmony. Tribal are known for their community life. Majority of our students belong to this area. Therefore there is a natural atmosphere of harmony and tolerance in the institution. Although our students come from different socio and economic blocks but there is no difference of language and region. Institution has a code of conduct for students, teaching staff and non-teaching staff in which tolerance and harmony towards all concerned is essential. In our classroom teaching lesson of tolerance and harmony are taught by our learned faculty members. In various functions and events our honorable Principal inspires us for tolerance and harmony. In our institution number of students belongs to Bangla community and they have respect and feeling of brotherhood for non-Bangla students and vice-versa. Institution is committed for the policy of non-discrimination. For this purpose there are committees on ST, SC and OBC. These committees play an important role for the welfare of these communities. For gender equity there is a committee known as *Mahila Utpidan Shikayat Prakoshth.*

Thus the entire effort of our institution is to provide an inclusive environment of tolerance and harmony. Every faculty member in classroom always talks on ethical values and inspires our students.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Majority of our students belong to depressed socio-economic class of the society. It is the sole objective of the institution to transform our students into the responsible citizens committed to nation and society. Various activities are held in the institution to sensitize on human values, rights, duties and responsibilities of a good citizen.

- Every year on Independent Day and Republic Day our honorable Principal and learned faculty members delivers inspiring lectures on our constitutional rights and duties. At this occasion moral and ethical values are also explained.
- On 26 November every year we celebrate Constitutional Day. On this day our students, teaching and non-teaching staff take an oath to follow the principles laid down in our Constitution.
- Every year we celebrate birth anniversary of Sardar Vallabh Bhai Patel as "National Unity Day" and take oath for the unity and integrity of the nation.
- We celebrate "Yuva Diwas" on the birth anniversary of Swami Vivekananda. On this day our NSS unit organizes various programs and propagates with the ideas and philosophy of Swami Vivekananda.
- In first year of B.A., B.Sc. and B. Com. there is a compulsory paper on environment and human rights in which human rights and ethical values are taught.
- In our institution National Movement and constitution of India are taught in B.A. first year Political Science. These students are well aware to the constitutional rights and obligations.
- Every year institution celebrates the birth anniversary of Rashtra Pita Mahatma Gandhi. In 2019-20 we celebrated 150th birth anniversary of Gandhi ji and organized various programs such as essay writing competition, slogan writing, rangoli making, postar making etc.
- We have organized a national webinar on "Relevance of Gandhian Philosophy in the context of Global Crisis of Covid-19" on 23 July, 2020.
- On 05th September we celebrate Teacher's Day (birth anniversary of Dr. Radhakrishnan).

File Description	Document
Any other relevant information	[View Document](#)
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

It is the sole motto of the institution to transform the students into responsible citizens of tomorrow committed to nation and society. For moral and ethical development we celebrate national and international commemorative days every year.

- Every year we celebrate Independence Day and Republic Day. In these events our honorable Principal and learned faculty members delivers lecture on the ideas and values of our freedom movement. All the students and staff are inspired by these lectures. Sacrifice of our freedom fighters is a price of our independence. Constitutional values are preached to students.
- On 26th November we celebrate "Samvidhan Diwas" and take an oath to respect and uphold our constitution.
- On 1st December every year on the occasion of World AIDS Day, Red Ribbon Club of the college organizes many competitions on AIDS awareness.
- On 12th January we celebrate "Yuva Diwas" birth anniversary of Swami Vivekananda. Various programs are organized on this day.
- On 25th January we celebrate "Matdata Diwas" and inspire our young generation for voting in elections.
- On 30th January we remember our father of the nation Mahatma Gandhi and pay homage to him by keeping 2 minute silence.
- We celebrate "Saraswati Puja" on Basant Panchami every year. We worship goddess Saraswati.
- On 8th March every year International Women's Day is celebrated in the college.
- On 21st June we celebrate International Yoga Day. On this occasion all staff members including Principal perform Yoga and Pranayam.
- On 26th July Kargil Vijay Diwas is celebrated in our institution every year.
- Every year we celebrate birth anniversary of Munshi Premchand on 31st July and pay homage to him on his death anniversary on 08th October.
- On 29th August Major Dhyanchand Jayanti is celebrated.
- On 05th September we celebrate Teacher's Day (birth anniversary of Dr. Radhakrishnan).
- On 2nd October we celebrate Gandhi Jayanti.
- On 31st October we celebrate birth anniversary of Sardar Vallabh Bhai Patel as National Unity Day.

Thus our institution celebrates national and international commemorative days. Our students are inspired by these events.

File Description	Document
Any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

PRACTICE- I

Title of the Practice

PROMOTION AND PRESERVATION OF LOCAL CULTURAL HERITAGE

Objective of the Practice –

In our country there is unity in diversity. The area in which this institution situated is very unique in terms of culture. So it is very important to preserve this cultural heritage. It keeps our integrity as a human being. The importance of intangible cultural heritage is not the cultural manifestation itself but rather the wealth of knowledge and skills that is transmitted through it from one generation to the next. Therefore it is the objective of the institution to preserve the local cultural heritage so that future generations may be benefitted by it.

Context –

In the era of globalization our young generation is in the grip of consumer culture of the West. They have no respect and faith in their own culture and values. So it is very necessary that our youth should be inspired to know the importance and utility of their indigenous culture. Ancient tribal knowledge is very useful for modern society. Folk dances are disappearing so there is a need to preserve this cultural diversity. Our institution has decided to promote these folk songs and dances in the Annual Youth Festival. Our tribal people have an important knowledge of plants for medical treatment. Therefore this knowledge must be preserved for the welfare of human being.

The Practice –

This area is a confluence of three cultures. There are three major groups of people inhabited in this area.

- Pando tribe
- Non-tribal people
- Bangla refugees of 1971

Thus cultural plurality can be observed in this area. Institution has a plan of promoting and preserving this unique cultural heritage. Pando tribe has its own culture. Their houses are unique with double entrance one for men and another for women. They have their own folk songs and dances and their way of life. Our

institution is preserving the culture of the Tribe. In our college functions students are advised and guided to perform for songs and dances so that it will continue to exist in practice. Tribes have good knowledge of plants and herbs. Tribal people have some special healthy food habits which are also useful for society. At institution level we are preserving these special virtues of the Tribal people. Students who came from the tribal background are encouraged to accumulate this tribal knowledge.

Bangla refugees has brought with them their own cultural values and music. So it is important to promote and preserve Bangla Culture. In our institution large number of students of Bangla community are enrolled. Institution encourages these students to perform Bangla Art and Music in various cultural activities of the college. Bangla Dance and Bangla Songs are promoted. We have a record of these activities. Non Bangla students are advised to learn Bangla Language and Bangla Music from their Bangla fellows. Our teachers also visit Bangla homes and accumulate important knowledge of their culture and record it. Thus in the context of Indian higher education it is very important to promote and preserve the local culture and values for identity and integrity.

In preservation of tribal culture and knowledge there are some limitations on account of which we are not able to preserve as whole. Tribal people do not share their ancient knowledge. In some cases they refuse to interact. Bangla people in their own community practice Bangla language and culture but with the local community they are not willing to share their knowledge. In spite of this with the help of students of these communities the institution is trying to promote and preserve the local cultural heritage.

Evidence of Success –

We have good result of this Practice. We have records of tribal knowledge regarding medicinal plants. This is preserved by our Botany Department. Tribal Dance and Songs and Bangla Dance and Songs are performed on the stage in the different cultural programs of the college. The most important effect of this practice is seen in building of confidence among the students of tribal and rural area. Our NSS camps are organized in nearby villages. In camps our students interact with the villagers and acquire precious knowledge which will be useful for their future life. We find that people are feeling a sense of affinity and pride, when our students and faculty members ask them about their social and cultural values. Although we have not received 100 percent success towards our target but results are inspiring. In future a project on the Pando Culture will be taken up by the college.

Problems Encountered and Resources Required-

It is our practice which is adopted by our institution itself. For more results we need funds so that we can visit interior villages and call villagers for visiting our institution and share their knowledge to our students. Social media and internet is an obstacle because students are busy on social media and not interested to learn their own cultural and social values. Our college has not sufficient fund to establish a museum on the subject mentioned.

PRACTICE- **II**

Title of the Practice–

RESPECT FOR MANUAL LABOUR

Objective-

Present system of higher education of our country completely ignores the importance of manual labour. In this system after receiving higher education a person is completely unfit for manual labour. He thinks that it is his insult to do manual labour after having a degree of higher education. Therefore our institution has decided that students of this institution must respect manual labour. Our Principal and faculty members inspire them for doing manual works which will be very useful for them in future. In this way we are trying to establish the Gandhian principle of Education. Manual labour is essential for physical fitness and dignity of labour is also established.

Context-

The area in which this institution is situated is rural and tribal. Ninety percent of population of this area is dependent on agriculture and forest products. Our students belong to this tribal and agrarian society. In context of local society it is very essential to teach the students the significance of manual labour. Generally it is seen in our society that majority of our youths feel ashamed in doing physical labour after higher education. After completing their education they do not want to work in fields. They want only white collar jobs. In this situation they are cut off from their own roots, so our institution has decided to establish the dignity of labour. After education students must feel honored by doing manual labour in their village and fields. They will love their area and will not be cut off from their roots and people.

The Practice–

In our institution we have adopted the *Gurukul* System in some aspects. Every class has been assigned a work for cleanliness of their own classroom and given area in the college premises. In a prescribed day in the week we have a campaign for campus cleaning. In this campaign from Principal to Peon every staff member of the college participates. All students actively participate in this campaign of campus cleaning. Every year plants sampling campaign is carried out in the college. After plantation watering and caring of the plants is done by the students to promote manual labour. In first year of UG programs we have a paper on environment in which project work is mandatory. Our faculty members select a site in the campus the land of that site is distributed among students in groups. Generally in a group there are eight students. The groups prepare the soil of that area and sow some extent plants. They take care of their plants rigorously. Thus by this practice students are engaged in some type of agricultural work and they have also learnt a technique of cultivation. In present day scenario of higher education this is very important and useful. Students are not ashamed to do manual labour. It has become a practice and they do it with cheers. Thus they feel the dignity of manual labour. By doing manual labour our students remain physically fit and socially rooted.

Evidence of Success –

Although students involved in such activities have some hesitation in the beginning. Some students are misguided by media reports. Our faculty members and honourable principal set an ideal before students by

doing manual works themselves.

In our institution we are very successful in adopting this practice. Students enjoy to do work manually. They learn the importance and dignity of labour. Our girl students take active part with great enthusiasms. Few students try to avoid this practice initially but we pursue them and at last they also start to work. Sometimes student bring seeds and plants from their own home and sow/grow it in college campus.

Problems Encountered and Resources Required-

For this purpose we don't require funds. Only important point is to change the mindset of the educated class who does not like to do manual labour. Manual labour makes a man self reliant.

File Description	Document
Any other relevant information	[View Document](#)
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Empowerment through Education and employability

The college is motivated with the motto *"Vidyasmritmashnute"* (ISHOPNISHAD VERSE-11)

It means knowledge makes a man immortal.

Adhering to the dictum the college is making relentless efforts for providing quality education and empowerment of young generation in general and women in particular.

Government College Silphili is situated in rural and tribal area in Surajpur district of Chhattisgarh. In catch up area Tribes and Bangla refugees of 1971 are main inhabitants. From inception college is trying for upliftment of these downtrodden sections of society. Although from 15 km to the college there are two Government P.G. Colleges and two established Private P.G. Colleges in Ambikapur but girls of the area are not benefitted by these institutions due to poverty and social barriers. With the establishment of the college girls of this area are especially benefitted from opening to present day. Number of girl students is always higher in this institution. With its limited resources college is promoting value based education for downtrodden sections of society and especially for girls.

Many girls from this college go for higher studies to other P.G. Colleges. In promoting girls education, especially tribal and economically weaker section of society institution is doing well and in future it is our plan to open job oriented new courses so that students may get jobs. Courses which are friendly to girls

will be given more emphasis. In future we will try to introduce B.Sc. Home Science and PG in Home Science.

Thus our institution is trying to empower the girls of this area for quality education. Higher education of girls will be a mile stone for women empowerment in this rural tribal area. When girls will be educated, various social evils automatically vanished. Our institution is trying to provide education according to the needs of changing world. Our emphasis is to introduce more and more job oriented courses. This college is situated in tribal area so we are trying to use tribal knowledge for the welfare of the coming generations.

On this earth nothing is immortal but noble ideas and deeds of a person makes him immortal. Education is the basis of character building and emancipation. Thus by providing quality education we create knowledge based society and knowledge makes a man immortal.

As mentioned above our institution is trying for empowerment of the youths of this area by providing quality education. After education they have employability and they are fit for employment. By employment economic freedom is realized. Thus youths in general and women in particular will be empowered. They will be liberated from various social and economic bondages. They will have the freedom to live, the way they want. As mentioned above that number of girls is always higher in this institution so empowerment of women is specially focused. For this objective we provide best education and organize various extra-curricular activities. We celebrate International Women Day in which eminent speakers inspires the girls of the college. Carrier guidance cell of the college guides them for competitive exams. The institute organizes special programmes for them in which rights of women and various safeguard measures are explained to them. Mahila Utpidan (Shikayat Prakoshth) is very active and always motivates the girls for their rights and for their carrier. The cell also teaches them to raise a voice for their rights and against their exploitation of any type.

5. CONCLUSION

Additional Information :

Government college silphil is located in surajpur district. The district is rich in forest and natural resources. Despite the rich natural resources it is economically weak. Resources are underutilized. This college is doing its best for empowerment of young generation through quality education. College is trying for mass awareness among masses thorough it's outreach programs. Our faculty members and students visit near by villages and work for eradication of superstition. College students visit *Gothans* (Large cow shed) and learn the importance of **narwa, garuva, ghurwa, bari**. This is a new slogan of chhattisgarh government for the indigenous development of the state. Our students visit agricultural villages and learn practically the organic methods of agriculture. Our students with their own consent bring plants from their home and plants in the premises of the college. In summer of 2020 during lockdown fire burst out in our campus and many small plants were destroyed. our campus is not plain so under Mahatma Gandhi National Rural Employment Guarantee Act 2005 we are trying to plain our campus. Every year we honour the topper students of the class at the occasion of annual function. Thus we encourage our students for learning.

Concluding Remarks :

Government College Silphili district Surajpur has been making sincere efforts in educating the young generation of this tribal area. We believe that liberation from superstition, poverty and unemployment is possible by education only. We try to incorporate our moral and ethical values, pursuit for excellence, social accountability, political awareness, environmental awareness and love for nation among students. This is a newly established college situated in a tribal area. We are trying to adopt ourselves to changing times. As a consequence of this and out of our own desire and to reorient and weigh our potentialities, we have put ourselves under scrutiny of NAAC in order to know our strength and weakness. We firmly believe that guidance and directions received from NAAC would help us in more ways. It will help us in implementing academic programms in the light of assessment, equip us better to devise the methods to build the future of the college and enable us to discover our weakness and convert it into strength.